

GSB approved WSC 2014 minutes 9.19.2014 (see list of attendees at end of minutes)

Motions Passed At the 2014 World Service Conference

Motions pertaining to the GSB and ByLaws

- The GSB will no longer recognize the office of Traditions Keeper
- The GSB will recognize the office of Archivist (to make available motions, etc. made Previously by the GSB).
- Only GSB officers (Chair, ViceChair, Secretary, Treasurer, and *Archivist (*this is an amendment after the WSC based on the World Concepts 10 and 11 that call for a single point of authority) committee chairs, and General Services Representatives (GSR's) can vote on regular GSB meetings.
- Guidelines for eligibility to become a GSB Officer
 - 1) Completed the 12 Steps in UA
 - 2) Actively working with a UA Sponsor
 - 3) Active in UA for at least 18 months
 - 4) Previously served in at least one of the following:
 - Business chair of an individual UA meeting
 - GSR
 - Committee chair
 - 5) Have a home group
 - 6) Have time available (estimated to be 10 to 12 hours per week)
 - 7) Working knowledge of the 12 Traditions
 - 8) Working knowledge of the 12 Concepts for World Service

9) 6 months solvency (defined as not incurring any new unsecured debt), except that the Treasurer must have 12 months solvency

- The term of service for GSB officers will be one year, with the opportunity to stand for reelection for another one year term.
- The *Archivist (*this is an amendment after the WSC based on the World Concepts 10 and 11 that call for a single point of authority) will give a monthly status report regarding the Article of Incorporation and By Laws of the GSB at each GSB meeting. If our ByLaws do not already authorize us to have an annual business meeting, then, by this motion, the ByLaws are amended to authorize this; it is the spirit of our Fellowship to so amend.

Motions pertaining to the WSC in the future

- The next WSC as a face to face event will be no sooner than 2016, at the earliest.
- There will be no stipends at the next WSC.
- There will be a scholarship fund at the next WSC (Although there was no explicit statement of this in the motion, the intent is that the GSR's will come up with a spending plan and some level of funding from their meetings. The scholarship will fund the rest,).
- There will be an establishment of clear criteria regarding the next location.
- Officers of the WSC will be expected to demonstrate a working knowledge of the 12 Concepts within 6 months of election.

Motions Pertaining to 7th Tradition

Unless explicitly allocated otherwise, donations to Underearners' Anonymous will be split as follows:

- 1) 60% to UA as a whole (website maintenance, etc.)
- 2) 30% for the WSC
- 3) 10% for scholarships for WSC attendance

Motions pertaining to Literature

- The existing statement of the Symptoms of Underearning are Conference Approved.
- The existing statement of the Tools of Underearning are Conference Approved
- The pamphlet “About UA” is Conference Approved

Note Hallie C., who was serving on the GSB when many of the other documents on our website were prepared, was in attendance. She stated that many of these other documents, while not WSC approved, were, in fact, approved by the GSB soon after their preparation. She therefore suggests that these other documents be designated “GSB approved” and notated as such on the website, pending further review, possible revision, and eventual conference approval.

Officers and Committee Chairs Elected At the 2014 World Service Conference

GSB Officers:

- Chair: Mary Joan from LA
- Vice-Chair: Karen B. from LA
- Secretary: Susan C. from New York

- Treasurer: Julie B. from the Bronx (New York)
- Archivist: Hallie C. from New City, New York

Committee Chairs:

WSC:

- Chair: Denyse
- Vice-chair: vacant (Bella was rotating out chair and has decided to leave chair position as of now)
- Assistant to Vice Chair: Fay B. (from Israel)
- Committee/International Attache: Jean Camille
- Program officer: Dorie C. (to be confirmed by group vote)
- Secretary/Archivist: vacant (Hallie has resigned from this position)
- Technology and web master: Susan C.
- Treasurer: vacant

NON-Board position

- *Assistant Archivist: Ed W. from New York (*this is an amendment after the WSC based on the World Concepts 10 and 11 that call for a single point of authority)

Literature:

- Danny from LA

Public information:

- Deborah

Meetings:

- Peggy Q.

Service Structure:

- Dorota

Technology:

- Dhruv

The Tech Committee Report:

Calling all technically oriented, hard working UA fellows! The WSB Tech Committee has recently been reestablished as an independent committee. It's responsible for the oversight and/or management of every aspect of UA's presence on the WEB. The UA website is vital to our fellowship in so many critical ways. It is often a potential newcomer's first introduction to UA. It provides an up to date listing of face to face and phone meetings. Approved UA literature is posted on the website, as is a worldwide event calendar, notices of special events such as Share-A-Days and Conferences. Our web presence serves as a virtual portal to recovery for sick, suffering and recovering underearners across the globe. A strong web presence is necessary to carry this fellowship forward. That's why it's so important that we solicit members and provide direction to this committee today! Consequently, I propose that we use the rest of the time allotted for this presentation to solicit

volunteers, and discuss the major focus for this committee for the next twelve months. Here are some points we may wish to consider:

- The committee may need to review and if appropriate complete the work undertaken, and nearly completed by the old committee
- The committee may want to consider the structure of the UA website(s) going forward to insure that it meets the needs of the various users, i.e. newcomers, UA membership, UA news and events, UA committee and other Service Work, etc.,
- The committee may want to consider if there should be only UA website, or should there be more. Should additional websites be linked to the main UA website? In closing, I propose that we seek at least 5 or 6 volunteers to man the Tech Committee, and propose 3 to 4 main objectives for the committee's initial focus.

Respectfully submitted,

Julie B, Phone Committee Member

Literature Committee Agenda, World Service Conference 2014

Posted on [July 7, 2014](#) by [WebAdmin](#)

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Committee Report

We started laying the foundations for the Literature Committee before the 2012 World Service Conference, extensively researching how other 12 Step programs approach literature, and prioritizing the work that needed to be done. We continued to build on this at the 2013 Conference, where the [Principles for the Literature Committee](#) were discussed at length and approved. We are hoping to round this out at this year's conference, with the [Procedures and Guidelines for Creating New Literature](#) and the [Style Guide](#). Once these things are in place, we believe the Conference can go forwards confidently and start giving out its seal of approval that appropriate pieces of literature conform to the program principles.

Since last year's Conference, the committee has achieved the following:

- Revised the Style Guide and Service pamphlet to reflect feedback received from the GSB.
- Started work on the following pamphlets, exploring various approaches to creating literature;

working drafts of some of these will be available for review at the Conference:

1. Recovering in UA (UA version of 12 Steps & 12 Traditions)
 2. UA and Artists
 3. Starting a Business in UA
 4. Are You an Underearner?
 5. UA Promises
- Worked with the GSB Treasurer to reduce the bulk cost of the About UA pamphlets from \$1.50 to 75¢ a piece.
 - Worked with the NY Intergroup to format some of the material on the Internet site for printing. This was successfully used at share-a-days in New York and California, and is now being sold at New York area meetings; copies are available for review and purchase. (The materials are also available in A4 format for printing in the UK, *etc.*)
 - Worked with the Phone/Technology Committee on drafting website guidelines.
 - Finished the year with a Group Inventory to reflect on progress made, and goals for next year: (a link will be inserted here once the inventory has been held in August)

General Information on the Literature Committee:

Roles

For the Literature Committee, we are always looking for people with relevant skills and experience, in particular writing, editing, proof reading and desktop publishing. Access to a phone, computer with an Internet connection and an email account are essential to active participation.

Microsoft Word is not essential, but it is helpful to be able to create and edit documents in Word format. Likewise, the ability to create PDF files is helpful (this is built into Macintosh computers; free software such as CutePDF can be used for Windows PCs). More specialized software and hardware may be helpful or required for some roles.

Chair

The chair's main tasks are chairing meetings, recruiting new members to the committee, and making sure that commitments to other committees and the WSC are met.

Secretary

The secretary's main tasks are taking accurate, succinct notes at committee meetings and compiling and distributing the meeting minutes; creating and distributing the meeting agendas; and posting meeting minutes, agendas, and working documents to the 9th Tradition website, for transparency to the rest of the program.

GSB Representative

The GSB representative's main role is to be available on the monthly GSB calls to provide information

about the Literature Committee and its activities, assist GSRs in obtaining printed literature for their meetings, and answer questions that GSRs may have about literature and the Literature Committee.

Committee Members

The committee members are the people who do the hard work of actually creating, publishing and distributing new literature! Committee members' responsibilities include:

- Attending committee meetings, checking minutes for accuracy
- Proofing literature drafts for content, typos and grammatical errors
- Volunteering for tasks and activities related to the committee's work, especially around creating new literature

N.B. As the service structure of UA becomes more defined, we expect that the operational aspects of creating literature (printing, distribution, etc.) will migrate to the GSB. This is probably several years away, at least, and for the time being, we think it makes sense to include these functions within the WSC committee.

Requirements

In general, we ask that nominees for the officer positions on the Literature Committee have experience serving on the Literature Committee. Since that's currently a very limited pool of possible candidates, we suggest that comparable experience with other committees in UA or other programs is also suitable (bearing in mind that our approach and procedures may differ in important ways).

To enable the voices of all committee members to be heard, we expect that elections will be held at the first committee meeting of the new term, i.e., September 4.

Other Issues & Concerns

Priorities

The goal of the Literature Committee is to create literature that will stand the test of time, and it is our view that any specific piece of new literature will be ready when it's ready, in God's time not ours.

Currently, all our literature is being created and edited by people giving service to the program, necessarily limiting how fast we can proceed by the number of volunteers and how much time they have available. However, the principles approved by the WSC also allow the Conference to direct the creation of specific pieces of literature, which enables the Literature Committee to use funds from the GSB to negotiate (modest) fees for writing and editing. This would likely also allow some of the many able writers in the program to spend time on creating the literature in question without underearning. (Note that the GSB would still need to approve the disbursement of specific fees.)

We have no suggestions along these lines at present, but GSRs who feel strongly that a specific piece of literature is needed sooner rather than later, should explore whether there is a group consensus around expending money for this purpose. We will be happy to work with these GSRs to develop cost

projections so that they have clarity for their proposals.

Is It Literature?

The action cards printed for the NY Intergroup were taken from the website, with the understanding that they are Service Literature—meeting formats and worksheets. (As such, their content was approved for printing by a group conscience vote of the Intergroup, after being circulated widely to the GSB and UA mailing lists for feedback.)

However, we feel this distinction is not necessarily clear cut: these particular pieces might also be regarded as literature directly relating to recovery. We feel it would be good governance for the WSC to review these cards, and confirm or correct this understanding. We have proposed a motion about this, to allow time for discussion and decision.

Literature Creation

The committee's top priority remains the creation of a UA version of the 12&12—how to work the steps and traditions from the perspective of recovering from underearning, in pamphlet form. This is a young program—not a person amongst us has more than eight years recovery—but it is our belief that while no one person can know what long-term recovery from underearning looks like, our Higher Power can tell us that through our collective group conscience. To this end, we are asking every member of UA to spend half an hour per step, writing out what the step means to them and what they have gotten out of it. We would be grateful if you would both participate yourself and encourage others to participate by publicizing this effort with your home groups.

If there is time at the WSC, we will include a writing workshop around this as part of the agenda, see below.

Selling Literature

Finally, we would like to remind GSRs of the invaluable service they can do for us and the program, by making sure their home groups know about the UA literature available for free on the website, and available for purchase in printed form. (Our current approach to selling literature is to provide a discount for bulk purchases, enabling groups to use the proceeds of reselling it to cover the cost of giving away some literature to newcomers. Note that each group needs to determine for itself its policies towards pricing and selling literature.)

GSR Reports (moderated by Matt B.)

The proceedings began with a mention of the special GSB meeting of August 20, when each

GSR briefly answered the questions:

- What's going well with your meeting?
- What's going not so well?
- What can the GSB do about it?

Several common needs emerged from the individual reports, namely

- More clarity about how the Traditions work in practice
- A definition of abstinence
- Difficulty in getting sponsors
- The need for UA specific literature, especially “best practice” literature on
 - 1) Sponsorship
 - 2) Action meetings
 - 3) The “B” job
 - 4) Choice of action partner
- Concerns about the World Service Conference
 - 1) Expense
 - 2) That it shouldn’t be on a holiday weekend when air fares are higher
- Better definition of the structure of the Fellowship

World Service Committee Report (moderated by Bella A.)

Bella asked for discussion regarding the following three questions, stated below, with answers

given in italics below the question

- What do you want the World Service Conference to be?
 1. The WSC should address questions about by-laws, etc.
 2. The WSC should be open to the public
 3. The WSC should be restricted to GSR’s, committee members/officers, and GSB officers
 4. Don’t turn down newcomers; voting is not necessary

- 5. More open to young people
- 2. How should we go about making that vision happen?
 - 1. Get more GSR's involved
 - 2. Put descriptions of WSC committee activity, including meeting times and contact information on the web
 - 3. Think of "serving from the overflow"
- What are you, as an individual, going to do about it?

³⁵₁₇Preparing a service pamphlet

PRESENTATIONS:

The Inverted Triangle – Why Service is Vital to Recovery (presentation by John V.)

Traditions (presentation by Bob L.)

Phone Meetings Committee (presentation by Peggy Q.)

Sponsorship (presentation by John V.)

Thirteenth Stepping (moderated by Bella)

Service Structure:

We considered the following questions, and we suggested the answers in italics:

What is the GSB? How do we define it? (Nucleus of structure will show also what is NOT the GSB) .

- Custodian of the Traditions
- Administrative body to spearhead work brought to UA as a whole
- Provide support for meetings, committees and Intergroup
- Uphold decision making, to be implemented by the GSRs
- Serve as group conscience for higher service
- Consistent message
- Carrying a vision, with a mission statement
- Legal Custodians

2014-WSCC-Finance-Report-Worksheets-KB (2)

	2014 Q1	2014 Q2	2014 Jan-Jun	Plan* Jan-Jun	(Over)/ Under	Plan* 2014 Annual
Ordinary Income/Expense						
Income						

Contributions to UA

Check/cash donations to UA

1,180.18 3,078.47 4,258.65 5,000.00 741.35 10,000.00

Paypal donations to UA

1,189.49 229.90 1,419.39 2,200.00 780.61 4,400.00

Total Contributions to UA	2,369.67	3,308.37	5,678.04	7,200.00	1,521.96	14,400.00
Interest on Savings Acct	0.30	0.27	0.57	2.00	1.43	4.00
*Contributions collected in excess of expense-Outside Event	207.00	2,562.00	2,769.00			
 WSC Income						
Contributions to WSC						
Cash/check donations to WSC		76.30	76.30			
Paypal donations to WSC	510.00	782.00	1,292.00			
Total Contributions to WSC	510.00	858.30	1,368.30			
WSC Conference ticket payments	6,960.97	1,470.00	8,430.97			
 Total WSC Income	7,470.97	2,328.30	9,799.27			
Total Income	10,047.94	8,198.94	18,246.88	7,202.00		14,404.00
 Expense						
501c3 Pymt - IRS		400.00	400.00	400.00	0.00	400.00
Bank fees/charges	36.00	97.25	133.25	108.00	-25.25	216.00
Office supplies	20.03	0.00	20.03	6.00	-14.03	12.00
PO Box		128.00	128.00	64.00	-64.00	128.00
Postage		4.70	4.70	18.00	13.30	36.00
Printing		159.85	159.85	180.00	20.15	360.00
Speaker Travel	600.00	0.00	600.00	900.00	300.00	1,800.00
Transcripts		180.54	180.54	90.00	-90.54	180.00
		656.03	970.34	1,626.37		1,766.00
		139.63	3,132.00			

Planned Expenses, None Incurred Jan-Jun 2014					
Bandwidth				90.00	180.00
Literature				270.00	540.00
Marketing - show flyers for website				0.00	0.00
Pamphlets				300.00	600.00
Prudent Reserve				600.00	1,200.00
Refunds				300.00	600.00
Web Hosting				108.00	216.00
Web Improvement				210.00	420.00
Web Changes				0.00	0.00
Committee Specific Expenses				600.00	1,200.00
Total Identified UA/GSB Expense	656.03	970.34	1,626.37	4,244.00	8,088.00
WSC					
WSC Committee Expense	2,534.78	319.90	2,854.68		
WSC Lodging	8,400.00	0.00	8,400.00		
WSC - Other	270.00	0.00	270.00		
Total WSC	11,204.78	319.90	11,524.68		
Total Expense	11,860.81	1,290.24	13,151.05	4,244.00	8,088.00
Net Income	-1,812.87	6,908.70	5,095.83	2,958.00	6,316.00

Note: The Treasurer chose to collect and disburse funds on behalf of an outside event, the Vermont retreat.

The \$2,769 combined for 2014 Q1 and Q2 noted in the income section of the statement appear to be funds collected in excess of expenses for this event.

during Quarter 2. However, this net income may also be due to miscategorized WSCC or UA GSB contributions.

Finance-Committee-Report-
WSCC-2014-Final

***Plan not approved by GSB; constructed internally in Finance Committee**



2014 UA WSCC

Finance Committee Report

EOY 2013 Balance Sheet

				Jan 15 version UA Balance Sheet	Dec 31, 13
ASSETS					
	Current Assets				
	Check ing/Savings				
	Cash				
				UA Check ing 7320	5,370.37
				World Se rvice Confere nce 9928	845.07
				Total Cash	6,215.44
				Total Check ing/Savings	6,215.44
				Total Curre nt As sets	6,215.44
TOTAL ASSETS					6,215.44
LIABILITIES & EQUITY					
	Equity				
				Opening Balance Equity	5,732.65
				Ne t Income	482.79
				Total Equity	6,215.44
TOTAL LIABILITIES & EQUITY					6,215.44
Note: All base d on bank s tatem e nts M ar ch thr ough De ce m b					
January and Fe br uar y 2013 s tatem e nts not available.					

2013 EOY P/L

Jan 15 2014 version UA 2013 P&L Jan - Dec 13

Ordinary Income/Expense	
Income	
Contributions	
Donations by check or cash	13,923.68
Paypal donations	<u>24,277.04</u>
Total Contributions	38,200.72
Interest on Savings Acct	<u>2.66</u>
Total Income	38,203.38
Expense	
Ask Treasurer	45.00
Bank fees/charges	205.98
Pamphlets	165.00
Paypal fees	1,470.64
Postage	20.00
Printing	169.85
Refunds	226.00
WSC	
Stipend	547.00
WSC Lodging	28,407.10
WSC - Other	<u>2,586.31</u>
Total WSC	<u>31,540.41</u>
Total Expense	<u>33,842.88</u>
Net Ordinary Income	4,360.50
Other Income/Expense	
Other Expense	
Holding for outside committees	<u>3,877.71</u>
Total Other Expense	<u>3,877.71</u>
Net Other Income	<u>-3,877.71</u>
Net Income	<u><u>482.79</u></u>

All based on March through December 2013 bank statements.

January and February statements not available.

2013 Spending Plan (Draft) Part 1

2013 UA QUARTERLY SPENDING RECORDS AND CATEGORIES FOR SPENDING PLAN										
INFLOWS	Q1 Plan	Q1 Actual	Q2 Plan	Q2 Actual	Q3 Plan	Q3 Actual	Q4 Plan	Q4 Actual	YR PLAN	YTD
7th Tradition										
via Paypal		6,293.78		7,751.83		9,299.44		2,935.82	TBD	26,280.87
checks/cash		705.83		3,084.70		5,428.88		2,700.44	TBD	11,919.85
Interest Income		Not Avail.		0.73		1.80		0.13	TBD	2.57
TOTAL UA INFLOWS:	-	6,999.61	-	10,837.26	-	14,730.12	-	5,636.39	TBD	38,203.29
COSTS FOR UA	Q1 Plan	Q1 Actual	Q2 Plan	Q2 Actual	Q3 Plan	Q3 Actual	Q4 Plan	Q4 Actual		
Ongoing:										
Bandwidth		100.00				75.00			TBD	175.00
Bank Fees		Not Avail.		54.50		95.00		20.48	TBD	169.98
Literature		Not Avail.				500.00			TBD	500.00
Pamphlets		159.00		165.00		165.00			TBD	489.00
Paper/Office supplies		Not Avail.				5.00			TBD	5.00
Paypal fees		Not Avail.		499.37		1,371.27			TBD	1,870.64
PO Box 255		120.00							TBD	120.00
Printing		136.00				169.85			TBD	305.85
Speaker Travel		Not Avail.							TBD	0.00
Stamps		Not Avail.		9.00				20.00	TBD	29.00
Transcripts		Not Avail.		155.00					TBD	155.00
Web Hosting		150.00							TBD	150.00
Web Improvement		350.00				65.00			TBD	415.00
TOTAL UA ONGOING COSTS		1,015.00		882.87		2,446.12		40.48	TBD	4,384.47
Note: Differentiation between 7th Tradition contributions for UA and for WSCC not currently available.										
Note: Bank statements not available prior to March.										
Note: Sources of info: Steve R, Andrew D, bank statements, Paypal statements.										
Not Avail. = Not available.										
TBD = To be determined.										

2013 Spending Plan (Draft) Part 2

2013 WORLD SERVICE CONFERENCE and CONVENTION -- Breakdown by quarter not available.

	Q1 Plan	Q1 Actual	Q2 Plan	Q2 Actual	Q3 Plan	Q3 Actual	Q4 Plan	Q4 Actual	YR PLAN	YTD
WSC Receipts from the Fellowship										
Donations from Groups						909.34			TBD	909.34
Merchandise Sales		-		-		110.00			TBD	110.00
Raffle Ticket Sales						175.00			TBD	175.00
Ticket Payments		NB		NB		20,842.77			TBD	20,842.77
WSC Receipts from UA Treasury										
Other Receipts		NB		NB		270.00			TBD	270.00
Stipends		NB		NB		5,572.00			TBD	5,572.00
UA Treasury		NB		NB		8,785.00		232.00	TBD	9,017.00
TOTAL WSC RECEIPTS						36,664.11			TBD	36,896.11
WSC Costs										
GSR Overage		NB		NB		833.00			TBD	833.00
Marketing		NB		NB		1,104.00			TBD	1,104.00
M&J Lodging and Food		9,450.00				20,957.10		3,000.00	TBD	33,407.10
Other Costs		NB		NB		1,886.00		14.98	TBD	1,900.98
Refunds		NB		NB		613.00			TBD	613.00
Software								59.99		59.99
Travel		NB		NB		421.00			TBD	421.00
TOTAL WSC COSTS		9,450.00		-		25,814.10		3,074.97	TBD	38,339.07

2014 Balance Sheet As of June 30, 2014

ASSETS			
Current Assets			
Checking/Savings			
Cash			
UA Checking		4,048.95	
Total Cash		11,311.27	
TOTAL ASSETS			11,311.27
EQUITY			
Equity			
Opening Balance Equity Mar 2013		6,215.44	
Net Income		5,095.83	
Total Equity		11,311.27	
TOTAL LIABILITIES & EQUITY			11,311.27

2013-2014 Recap

- Institution of Finance Committee
 - Monthly meetings every 3rd Monday @ 7:00pm
 - (except when GSB precedes 3rd Monday when committee meets on 2nd Monday)
- Creation of quarterly financial reports and draft spending plan
- Second successful WSSC
- Approx. \$14k in donations for year
- \$38,000 in total revenue all paid out per our mandate as a non-Profit

2014-2015 Initiatives

- Formal acceptance of Spending Plan
- Creation of Expense Approval Process
- Addition of Assistant Treasurer position
- Finding a new Bookkeeper